

December 2013

Dear Parent / Carer

**EXAMINATION RE-SITS SUMMER 2014**

Your son/daughter has expressed an interest in retaking an examination in the Summer 2014 Examination Series. On the reverse of this letter is a list of the units available for re-sitting along with the cost involved. If you would like your child to be entered, **please complete and return with payment to the Finance Office no later than Thursday 9<sup>th</sup> January 2014.** Cheques should be made payable to "Oxfordshire County Council".

**Please note that requests made after this date will incur higher fees.**

If you have any queries, please ask your child to discuss this with his/her subject teacher or come and see me.

Yours faithfully



Miss L Edgeler  
Examinations Manager

Board	Subject	Entry Code	Higher or Foundation	Please Tick	GCSE Course	Unit Fee	Amount	Estimated Unit Grade	Teachers Initials	Office Use Only
AQA	RE	4056/40552			RE Short GCSE	£17.00				
	RE	4057/40552/40554			RE Full GCSE	£32.00				
OCR	SCIENCE	J241/A171/A161/A181/A144			Core Science GCSE	£32.00				
OCR	CHEMISTRY	J244/A171/A172/A173/A174b			Chemistry GCSE	£32.00				
AQA	MEDIA	4812/48101/48102			Media Single GCSE	£32.00				
<b>TOTAL PAYABLE</b>										

**Return with payment (cheques payable to "Oxfordshire County Council") to the Finance Department by Thursday 9th January 2014.  
Requests made after this date will incur higher fees.**

PRINT NAME: \_\_\_\_\_

TUTOR GROUP: \_\_\_\_\_

PARENT/CARER SIGNE \_\_\_\_\_

STUDENT SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_